

## CIVANO ROTUNDA COMMITTEE

Minutes, January 8, 2010

Members present: Ron Canady, Larry Mardis, Mark Levine, Anita Reagan, Dave Tuggle,  
Members absent: Anita Reagan, Rick Hanson, Judyth Willis

Staff: Cynthia Valencia

**Please Note: The Committee would like to have the HOA Board extend an invitation to Tom Wagner and Rich Shoffstall to also serve on the Rotunda Committee.**

### **ACTION ITEM A:**

Members agreed to Surveillance Policy which is ready for Board Approval. *Delayed to February Board Meeting.*

### **ACTION ITEM B:**

The members adopted the revised Facility Use Policy, Reservation and Use Agreement, Request to Reserve Form, and Activity Center Rules for Use. They recommend them to the Board for approval. *Delayed to February Board Meeting.*

### **ACTION ITEM C:**

The committee agreed to begin researching moving the kitchen area to the east alcove. This is the only area in the rotunda where reasonable access to water is available. If financially and physically possible, this will allow the existing kitchen room to be converted for lockable storage and secure the building controls and telephone equipment cabinet. The committee is requesting Board acceptance of a bid, not to exceed \$3200, for the above mentioned work to be completed by Santa Fe Diversified LLC. Their bid is on file. *The committee recommends that the Board accepts the bid on file.*

### **ACTION ITEM D:**

Make Cool Tower operational as designed using residential volunteers. Materials: Evaporative Pads, Screening Material, and miscellaneous items, not to exceed \$1,000. Committee requesting Board Approval.

Structural Engineer Update. A written report has not yet been received but the engineer reported to Cynthia that the building is structurally sound and all of the adobe issues are generally cosmetic. There will be a number of suggestions and recommendations coming in the written report.

The proposal to temporarily install packing blankets for noise reduction was discussed and the committee agreed a more permanent solution is needed. The committee recommends to the Board that a contract in the amount of \$7,749.00 be awarded to Babby-Henkel to install 12' x 12' acoustical tile around the entire exposed white upper wall in the rotunda. Continued to February meeting.

Anita recommended several storage and serving pieces be purchased to assist with community events and storage. The committee agreed and Anita will work with staff to purchase the items. The committee previously agreed to purchase a rolling table caddy for our current tables and to also obtain 4 card tables to match the existing tables (if possible). Anita agreed to research the matter and assist staff with making the purchase. Continued to February Meeting

Notes from the Suggestion Box. Have more flowers and plants and 5 requesting the return of teen night. Ongoing –