

I. CALL TO ORDER

Meeting called to order at 5:16 pm.

Attending:

Jim Booth - (NEC Committee Member)
Carolyn Finnell - (C1N1 HOA Board Representative)
John Pulkkinen - (NEC Committee Member)
Sean Keegan (Cadden Community Management)
Kerrie Robertson - (NEC Committee Member)

Absent:

Andy Delgado-Keller (C1N1 HOA Board Representative) - Absent
Linda Hilliard - (NEC Committee Member)

In attendance:

Joan Tober - (Home Owner)

II. ITEMS

1. Appoint the Chairperson and Secretary

Jim: nominated John to Chairperson.

No objections.
Motion Passed.

John Nominated Jim to Secretary.

No objections.
Motion Passed.

2. Review & approve documents for 1st Mailing

John: motion to approve with amendment to "2017 Annual Election Letter", "Written Ballots" section (page 1) specifying the Annual Meeting on Thursday, March 31, 2017

John: rescind motion to allow for further amendments

Amendments as follows:

Date Correction: "2017 Annual Election Letter",
"Written Ballots" section (page 1)

specifying the Annual Meeting on Thursday, March 31, 2017

Addition of "Page x of y" to every page to ensure easy identification of missing pages on all documents.

John: motion to approve with amendments

Kerrie: second

No objections.

Motion Passed.

3. Review checklists and manual to see if you have any question

Discussion around scope and size of manuals.

Mention of "RED-LINE" removals in existing manual.

Sean asked to email manual "AS-IS" and committee members and attendees. All were asked to ignore RED-LINES.

Sean recommended "Mailing & Stuffing" by the Monday Coffee Groups, if copying completed in time.

4. Schedule next NEC Meeting

Next meeting to be Tuesday January 31, 2017 – 5:30 pm (MST)

5. Any additional topics for discussion

III. NEXT MEETING

Tuesday January 31, 2017 – 5:30 pm (MST) in the HOA Rotunda

VI. ADJOURNMENT

John: motion to adjourn

No objections.

Adjourned at 5:51 pm